

Illinois State University Advisement

Locations and telephone numbers

All undergraduate students with fewer than 24 semester hours completed by the time you begin classes at Illinois State, **undeclared students**, or **unclassified students** are advised in University College Academic Advisement, 340 Fell Hall, (309) 438-3789.

Accounting

129 College of Business Building
(309) 438-8385

Agribusiness

124A Ropp Agriculture Building
(309) 438-8767

Agriculture

124A Ropp Agriculture Building
(309) 438-8767

Anthropology

344 Schroeder Hall
(309) 438-8669

Applied Computer Science

202 Old Union Building
(309) 438-5186

Art

119 Center for the Visual Arts
(309) 438-5621

Arts Technology

216C Center for the Visual Arts
(309) 438-3921

Athletic Training

214 Horton Field House
(309) 438-5782

Biochemistry and Molecular Biology

214 Julian Hall
(309) 438-7661

Biological Sciences

210F Julian Hall
(309) 438-3669

Business Administration

129 College of Business Building
(309) 438-8385

Business Information Systems

129 College of Business Building
(309) 438-8385

Business Teacher Education

129 College of Business Building
(309) 438-8385

Chemistry

214 Julian Hall
(309) 438-7661

Choral/General/Vocal and Choral/General/Keyboard

311 Felmley Hall
(309) 438-8329

Communication Sciences and Disorders

217B Fairchild Hall
(309) 438-8643

Communication Studies

450 Fell Hall
(309) 438-7080

Communication Teacher Education

450 Fell Hall
(309) 438-7080

Computer Physics

311 Moulton Hall
(309) 438-8756

Criminal Justice Sciences

235 Schroeder Hall
(309) 438-7617

Early Childhood Education

56 DeGarmo Hall
(309) 438-5873
(309) 438-3471

Earth and Space Science Education

200B Felmley Hall
(309) 438-8403

Economics

425 Stevenson Hall
(309) 438-8625

Elementary Education

56 DeGarmo Hall
(309) 438-5873
(309) 438-3471

Engineering Physics

311 Moulton Hall
(309) 438-8756

English

409 Stevenson Hall
(309) 438-3667

Environmental Health

311 Felmley Hall
(309) 438-8329

Exercise Science

214 Horton Field House
(309) 438-5782

Family and Consumer Sciences

302 North Normal Avenue
(309) 438-2517

Finance

129 College of Business Building
(309) 438-8385

Geography/Geography Education

200B Felmley Hall
(309) 438-8403

Geology

442 Felmley Science Annex
(309) 438-2692

Health Education

311 Felmley Hall
(309) 438-8329

Health Information Management

311 Felmley Hall
(309) 438-8329

History

A-G
305 Schroeder Hall¹
(309) 438-8306

H-M

306C Schroeder Hall²
(309) 438-7212

N-Z

321 Schroeder Hall³
(309) 438-8298

Information Systems

202 Old Union Building
(309) 438-5186

Instrumental Band and Orchestra

(309) 438-3566

Insurance

129 College of Business Building
(309) 438-8385

International Business

129 College of Business Building
(309) 438-8385

Journalism

450 Fell Hall
(309) 438-7080

Languages, Literatures, and Cultures

344 Williams Hall
(309) 438-3279

Management

129 College of Business Building
(309) 438-8385

Marketing

129 College of Business Building
(309) 438-8385

Mass Media

450 Fell Hall
(309) 438-7080

Mathematics

313 Stevenson Hall
(309) 438-8781

Middle Level Teacher Education

56 DeGarmo Hall
(309) 438-5873
(309) 438-3471

Music Education

(309) 438-3566

Music Theatre/Music Business

(309) 438-3566

Music Therapy

(309) 438-3566

Nursing

340 Fell Hall
(309) 438-3789

Performance and Composition

(309) 438-3566

Philosophy

412 Stevenson Hall
(309) 438-7665

Physical Education

Nelson Smith Building 201B
(309) 438-5782

Physics

311 Moulton Hall
(309) 438-8756

Physics Teacher Education

311 Moulton Hall
(309) 438-8756

Politics and Government

401A Schroeder Hall
(309) 438-8638

Psychology

435 DeGarmo Hall
(309) 438-8651

Public Relations

450 Fell Hall
(309) 438-7080

Recreation and Parks Administration

214 Horton Field House
(309) 438-5782

Safety

311 Felmley Hall
(309) 438-8329

Social Sciences

A-G
305 Schroeder Hall¹
(309) 438-8306

H-M

306C Schroeder Hall²
(309) 438-7212

N-Z

321 Schroeder Hall³
(309) 438-8298

Social Work

315 Rachel Cooper
(309) 438-5005

Sociology

344 Schroeder Hall
(309) 438-8669

Special Education

56 DeGarmo Hall
(309) 438-3471
(309) 438-5873

Technology/Technology Education

310 Williams Hall 1B
(309) 438-2665

Telecommunications Management

202 Old Union Building
(309) 438-5186

Theatre

211 Centennial West
(309) 438-2899

Undeclared student

340 Fell Hall
(309) 438-3789

¹ Teacher education, last names A-G

² Teacher education, last names H-M

³ Teacher education, last names N-Z

STATE
your passion.

If you need a special accommodation to fully participate in this program/event, please contact Office of Disability Concerns at (309) 438-5853. TTY: (309) 438-8620. Please allow sufficient time to arrange the accommodation.

An equal opportunity/affirmative action university encouraging diversity

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Congratulations on your acceptance to Illinois

State University for the spring semester! As your official invitation to participate in the Transfer Day Program, this brochure provides instructions regarding academic advisement and class registration.

You are strongly encouraged to attend the Transfer Day Program as course and advisor availability will be limited after this program.

To ensure a smooth **transition to Illinois State**, follow these five steps.

1. READ everything in this packet!

The Transfer Day Program is a free and invaluable program designed with your success at Illinois State in mind. Even if you are undecided as to whether you will attend Illinois State, you should still participate in this program. **Failure to follow the included instructions could delay your enrollment.**

2. Check out the Transfer Day Program at www.ucollege.ilstu.edu/transfer_days.

Be sure to check out the Transfer Day Program to learn more about the program. During your time on campus, you will have the opportunity to experience Illinois State by:

- hearing from campus representatives about your academic future
- obtaining your Redbird card (student ID)
- getting information from a variety of departments during an information fair
- taking a tour to become more familiar with campus
- meeting with your advisor and registering for classes

3. Arrange your advisement appointment.

Please note that your academic advisement appointment is only one part of a full-day program. In selecting your date, you should plan to spend the entire day on campus in order to complete the advisement and registration process.

Schedule your appointment with the appropriate academic advisor

Make an appointment with a University College Academic Advisor at (309) 438-3789—not with a major department—if you fall into one of these categories:

- You are an undeclared student who has not yet declared a major.
- You will have 23 or fewer semester hours completed by the time you begin classes at Illinois State.
- You are an unclassified student.

Contact an advisor within your major department/school if you are admitted into a major. Refer to your letter of acceptance for your admitted major. As mentioned above, contact numbers are included on the back of this invitation.

Important notes about your advisement appointment

- Your advisor will not meet with you during the Transfer Day Program without an appointment due to the number of students participating in this program. There are no exceptions.
- If you are currently serving in the military or live out of state, your academic advisor may suggest a phone appointment to develop your plan of study rather than require your attendance at a Transfer Day Program.
- **If you need to change your appointment, you must call the advisor you originally contacted—only he or she can change the appointment.**

How to contact your advisor:

Contact numbers for University College Academic Advisement, as well as departments and schools, are included on the back of this invitation. Dates fill up quickly, so do not wait until the last minute to make your appointment.

Date of program

October 9.....	October 2 by 4:30 p.m.
October 16.....	October 9 by 4:30 p.m.
October 23.....	October 16 by 4:30 p.m.

Advisement appointment deadline

The above deadlines do not guarantee appointment availability on a specific Transfer Day Program date. Your advisor may ask you to schedule an appointment on a day that is not designated as a Transfer Day Program date due to appointment availability.

4. Go online.

Once your advisement appointment is scheduled, go to www.ucollege.ilstu.edu/transfer_days to submit a list of courses you are enrolled in at your current school or university (if applicable). You will not be allowed to complete the online “courses in progress” form until an advisement appointment has been made.

5. Submit your most recent academic transcript.

If you have not already done so, you must submit your most recent academic transcript to:

Illinois State University
Office of Admissions
Campus Box 2200
Normal, IL 61790-2200

What happens at the Transfer Day Program?

At the Transfer Day Program, you will:

- Attend an Academic Information Session
- Meet with your academic advisor
- Learn about important campus resources
- Register for courses
- Obtain your student ID

Transfer Day Program confirmation packet

Once you have made an advisement appointment, a confirmation packet will be sent to you. This packet will include information about the Transfer Day Program pertaining to activating your university logon ID (ULID), parking, check-in, what to bring, information needed for your advisement appointment, placement testing, how to obtain your student ID, a campus map, and more. Plan to spend the entire day on campus.

Major and address change

If you would like to change your major, you must contact the Office of Admissions at (800) 366-2478 prior to making your advisement appointment. If your major change is approved, refer to the telephone list on the back of this invitation to arrange your advisement appointment.

If you need to change your address, contact the Office of Admissions at (800) 366-2478.

Transfer Day Program questions

For more information or questions, please visit the Transfer Day Program Web site at www.ucollege.ilstu.edu/transfer_days or contact Orientation and Transition Services at (309) 438-3859.

If you need a special accommodation, please contact the Transfer Day Program coordinator at the number above. Please allow sufficient time to arrange your accommodation.

www.ucollege.ilstu.edu/transfer_days